



## **Fredericton Botanic Garden Association Annual General Meeting Report 2012**

*Presented at the Annual Meeting on February 23, 2013*

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**FREDERICTON BOTANIC GARDEN ASSOCIATION, INC.**

**2012  
Executive Committee**

**President – Brian Parker**  
**Vice-President – Wendy Bourque**  
**Secretary *pro tem* – Ian Veach**  
**Treasurer – Heather Connors-Dunphy**

**Board of Trustees**

**Heather Connors-Dunphy**  
295 Deerwood Drive  
Fredericton, NB E3E 1C7

**Norah Davidson-Wright**  
Suite 300A, 412 Queen St.  
Fredericton, NB E3A 5W5

**Wendy Bourque**  
195 Bourque Lane,  
Fredericton, NB E3B 7E3

**Doug Dewar**  
21 Dover Crescent  
Fredericton, NB E3B 4T8

**Ruth Muldrew**  
155 Southampton Drive,  
Fredericton, NB E3B 4T5

**Brian Parker**  
27 Marshall Street,  
Fredericton, NB E3A 4J8

**Bill Seabrook**  
1343 Lincoln Road,  
Fredericton, NB E3B 8J5

**Tom Sifton**  
103 Garden Street,  
Fredericton, NB E3B 7E1

**Ian Lee Veach**  
210 Woodbine Lane  
Upper Kingsclear, NB E3E 1S5

**Richard Tarn** ex office, Chair, Site Development Committee  
21 Forest Acres Court  
Fredericton, NB E3B 4L2



## **Minutes of the 2012 Annual General Meeting**

*Presented at the Annual General Meeting on February 4, 2012*

February 4, 2012, Marysville Heritage Centre

President Norah Davidson-Wright called the meeting to order at 12:30 pm

Approval of the minutes of the 2011 Annual General Meeting

Motion to approve the minutes of the 2011 AGM as circulated

Moved by Louis Philippe Albert, seconded by George Strunz - Motion carried

### **2011 Financial Report and 2011 Proposed Budget**

In the absence of Treasurer Michael Dillon, President Norah Davidson-Wright reviewed the 2010 Financial Report and the 2011 proposed budget as circulated in the annual report.

Motion to approve the 2011 financial report

Moved by Steven Stehouwer

Seconded by Rod Wright - Motion carried unanimously

Motion to approve the 2012 budget as circulated.

Moved by George Strunz

Seconded by Doug Dewar - Motion carried unanimously

### **President's Report**

President Davidson-Wright presented the President's Report. She introduced and thanked the FBGA Board and Executive Director Graham Allen. She gave thanks to the membership and reminded those present about volunteer activities and other opportunities to support the garden. She reported that the board and various committees are looking for ways to add value to membership, and reminded the membership of how they could add value to the association by supporting fundraising activities such as the plant sale and raffle. She noted that FBGA's relationship with the City of Fredericton is being analyzed including the relationships set forth in the LIA (Local Improvement Area) agreement. She thanked city staff for their ongoing support of the garden.

### **Proposal to amend FBGA by-laws**

President Davidson-Wright directed the membership to the proposed by-law changes set forth on page 16 of the 2012 Annual General Report.

Motion: Resolved that the changes to the by-laws be amended as set forth in the 2012 Annual Report.

Moved by Steve Stehouwer

Seconded by Rod Wright

Discussion ensued about the goals of the FBGA and the reason and rationale for the change to section 3.07.

Motion: To amend the motion to allow deletion of section 3.07 of article three of the FBGA by-laws.

Moved by Steve Stehouwer

Seconded by - Motion carried with one nay.



### **Committee Reports**

Heather Connors-Dunphy presented the publicity committee report covering the new website and Facebook pages, and plans for the revival of Talks in the Garden. President Davidson-Wright thanked Ian Veach for his work designing the new FBGA website.

#### Special Projects

President Davidson-Wright then presented the Plant Sale and Raffle Report. She noted that in 2012 proceeds will be directed toward building a bridge for the pond area of the garden. Silent auction revenue will be directed towards capital projects.

President Davidson-Wright welcomed special guest MLA Pam Lynch. She then introduced Harold Boone and Brian Cochrane who recently retired from the City of Fredericton Parks and Trees division. She thanked them for their many years of supporting the garden's relationship with the City of Fredericton.

Brian Parker and Richard Tarn made an official gift presentation and also thanked them for twenty years of service and expertise in developing the operational and structural developments of the botanic garden.

President Davidson-Wright acknowledged Judy Baker and Don Murray from the City of Fredericton and expressed her hope that this supportive relationship would continue into the future.

#### Election of Trustees

George Strunz, chair of the Board Development Committee, reviewed the composition of the FBGA Board of Directors. He presented three new board members for election and two new returning board members for reelection to their second term.

Wendy Bourque (new)

Beth Arsenault (new)

Doug Dewar (new)

Heather Connors-Dunphy (returning)

Ian Veach (returning)

Motion: That the committee reports be accepted as presented. Moved by Steve Stehouwer  
Seconded by Charlie Fullerton. Motion carried unanimously.

There being no further business the meeting was adjourned at 2:00 pm.

Respectively submitted

Ruth Muldrew (Secretary)



## Treasurer's Report 2012

*Presented at the Annual General Meeting on February 23, 2013*

President and Fellow Members:

General

Revenue for the 2013 year is dependent on a successful Plant Sale and Raffle and receipt of grants to help pay student salaries.

Expense is driven by completion of Pond Project, advancing the Rose Garden Project and student employment.

Expense for 2013 will be funded through revenue items, current bank balance and withdrawal of funds from investment held through Investor's group (see budget detail).

Observed variances

2012 Budget to 2012 Actuals

Revenue exceeded budget by \$5600. This was related to selling one more memorial bench

than budgeted +\$4000 and getting a larger than budgeted HST rebate +\$1800

Dollars donated and memberships remained at budgeted levels, \$1559 and \$2520 respectively.

Grants related to student employees were \$7100. This was 19% of the total revenue.

Income from plant sale and raffle was \$12,500, about the same as 2011. These two were over 30% of the total revenue.

Expense

Expense was under budget by \$4936. This was related to the pond project being stalled.

2013 Budget to 2012 Actuals

Revenue in the budget is less than revenue in 2012 by \$5077. This is related to a conservative estimate of selling one memorial bench -4000, no revenue from a silent auction -\$1000, and HST rebate at usual level -\$1650 offset by more money from SPCA renting the Resource Centre for Summer Camps +\$600, and +\$1000 from the Plant Sale and Raffle.

Components of the Income Budget are: grants for students \$7000, 22%, Income from plant sale and raffle \$13,500, 41%.

Expense

Expense will exceed 2012 expense by \$23,787. This is related to audit of Financial results and business controls in preparation for undertaking grant applications in support of the Rose Garden project +\$1500, production of brochure on membership and a guide/map of the garden for visitors +\$1500, development of the members' allotment garden +\$1200, +\$7500 for review and updating of Rose Garden plan and tender documents and +\$10,000 to complete the pond garden, +\$1000 to begin the plant Identification project and recover the greenhouse and small expenditures on Website, Education, and advertising.

Components of the Expense Budget are: Student Salary 24% Rose garden update 15%, Pond completion 20%, Plant sale 10%, Membership services 5%.

All remittances paid.

Respectfully submitted  
Heather Connors-Dunphy, Treasurer



**Balance Sheet - As of December 31, 2012**

*Presented at the Annual General Meeting on February 23, 2013*

Account	Balance
<b>ASSETS</b>	
Chequing	15,463.39
Segregated	553.09
Shares	303.32
TOTAL Bank Accounts	16,319.80
Investors Group	10,493.10
<b>TOTAL ASSETS</b>	<b>26,812.90</b>
<b>LIABILITIES</b>	<b>0.00</b>
<b>EQUITY</b>	<b>26,812.90</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>26,812.90</b>



## Financial and Budget Report 2012

*Presented at the Annual General Meeting on February 23, 2013*

<b>INCOME</b>	<b>Actual 2011</b>	<b>Budget 2012</b>	<b>Actual 2012</b>	<b>Budget 2013</b>
<b>Donations</b>				
Gift Received	1733.13	1500.00	1559.05	1500.00
Memorial Benches		4000.00	8000.00	4000.00
Memorial Grove	500.00	500.00	500.00	500.00
Tours		0.00	220.35	150.00
<b>TOTAL Donations</b>	2233.13	6000.00	10279.40	6150.00
Building Rental	1165.00	1000.00	1365.00	2000.00
AGM Silent Auction	914.35	1500.00	1025.30	0.00
<b>Education Committee</b>				
Talks in the Garden		0.00	171.00	0.00
Education Committee (Workshops)		0.00	270.00	700.00
<b>TOTAL Education Committee</b>		0.00	441.00	700.00
<b>Grants</b>				
Government of Canada	4213.00	3568.00	3551.00	3500.00
Province of NB	30000.00	3500.00	3551.28	3500.00
<b>TOTAL Grants</b>	34213.00	7068.00	7102.28	7000.00
HST Rebate	887.90	200.00	2031.61	385.25
Interest Inc	6.74	0.00	6.81	6.81
Membership	2550.00	2500.00	2520.00	2500.00
Plant Sale Income	10253.61	11000.00	9546.38	10000.00
Raffle Income	2096.39	2500.00	3018.50	3500.00
<b>Plant Sale &amp; Raffle Income</b>	12350.00	13500.00	12564.88	13500.00
Sale Items	20.00	100.00	15.00	100.00
Seedy Saturday		0.00	117.00	50.00
Dividend income		0.00	19.70	19.70
<b>TOTAL INCOME</b>	54340.12	31868.00	37487.98	32411.76
<b>EXPENSES</b>				
<b>Administration</b>				
Capital Expense		0.00	158.19	0.00
Audit				1500.00
Insurance	863.73	900.00	866.00	900.00
Membership Fees	103.79	0.00	50.00	50.00
Other Administration	430.61	550.00	605.11	550.00
<b>TOTAL Administration</b>	1398.13	1450.00	1679.30	3000.00
Administration Services	3209.00	3200.00	5165.00	4500.00



Annual General Meeting	560.56	550.00	415.60	550.00
Bank Charge	377.33	250.00	128.03	20.00
Petty Cash			15.00	
Board Development		100.00	0.00	100.00
Membership Services	135.34	200.00	34.46	200.00
Talks In The Garden		100.00	0.00	100.00
Other Education	47.99	0.00	260.20	500.00
Brochure				1000.00
Vegetable plots				1200.00
Newsletter	277.13	300.00	272.21	300.00
<b>TOTAL Membership Services</b>	<b>460.46</b>	<b>600.00</b>	<b>566.87</b>	<b>3300.00</b>
Plant Sale	3867.08	4000.00	4084.96	4000.00
Raffle	687.46	1500.00	777.24	775.00
<b>Plant Sale and Raffle</b>	<b>4554.54</b>	<b>5500.00</b>	<b>4862.20</b>	<b>4775.00</b>
Public Relations				
Advertising		200.00	0.00	200.00
Web Site		150.00	0.00	150.00
Garden Map Brochure				500.00
<b>TOTAL Public Relations</b>	<b>0.00</b>	<b>350.00</b>	<b>0.00</b>	<b>850.00</b>
Recognition Comm.		50.00	188.14	50.00
Seedy Saturday		75.00	9.25	75.00
Site Development				
Entry Garden		0.00	405.12	250.00
Memorial Garden		0.00	385.05	650.00
Rose garden review				7500.00
Plant ID projects				500.00
Greenhouse cover				500.00
Plant Collecting Acquisition		500.00	417.46	500.00
Ponds & Swale	31233.07	5000.00	0.00	10000.00
Signage		1000.00	0.00	0.00
Site Development:Operating	266.62	500.00	369.82	500.00
TOTAL Operating	31499.69	7000.00	1577.45	20400.00
Salary	14737.74	11944.00	11261.16	12000.00
<b>TOTAL Site Development</b>	<b>46237.43</b>	<b>18944.00</b>	<b>12838.61</b>	<b>32400.00</b>
Telephone	1236.07	1000.00	1265.13	1300.00
				0.00
<b>TOTAL EXPENSES</b>	<b>58033.52</b>	<b>32069.00</b>	<b>27133.13</b>	<b>50920.00</b>
OVERALL TOTAL	-3693.40	-201.00	10354.85	-18508.24
	Chequing balance Dec 31, 2012			15463.39
	If the budget is realized the balance			<b>-3044.85</b>

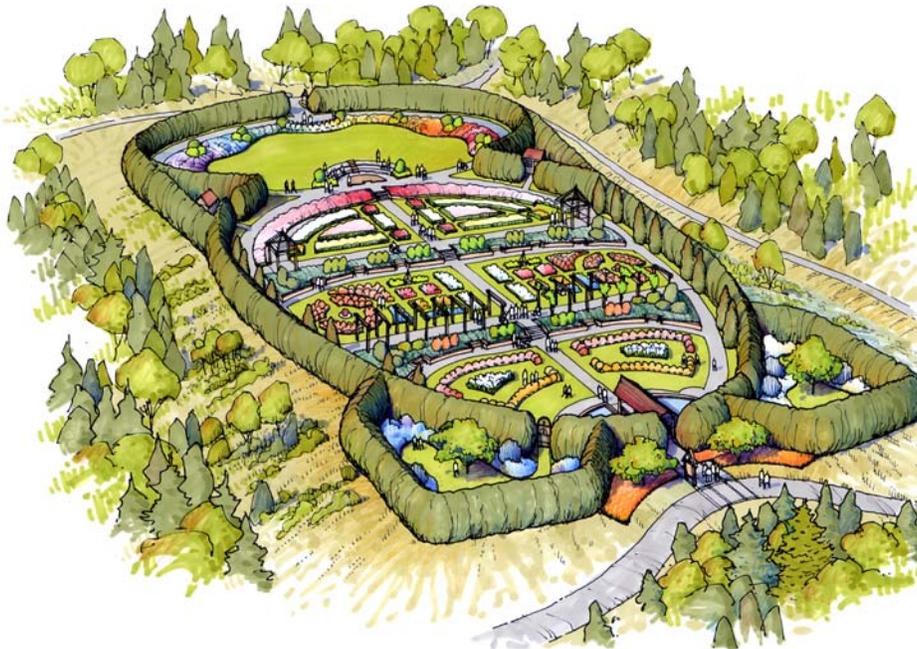


## President's Report

*Presented at the Annual General Meeting on February 23, 2013*

### President's Message for Annual Report

The Board has recently re-affirmed completion of the Rose Garden as the major development priority and the focus of a new fundraising effort.. To begin that process the Board has asked for the original Rose Garden construction package, drawings and specifications, updated to 2013 costs and standards, a necessary step given the project is almost 16 years old.



*Concept drawing of Rose Garden*

The Newsletter continues to be our most popular way to reach out to members and has consistently improved both in content and display. Facebook is up and running and the updated website are alternative ways to keep up with Garden news and activities. Much thanks to Ian Veach for his work on the website.

*Talks in the Garden* continued to be a great success this past year and the programme in the upcoming year appears to be following suit with a number of great lectures and workshops being planned. As a

Translation unavailable at this time



heads up I am meeting with the Talks in the Garden committee to organize a hyper-tufa trough workshop in April. More on this in the near future.

One goal discussed last year, and initiated to a small degree, was having our summer student staff spend more time working for the Garden in research and development areas rather than just pure maintenance. The result of this was a research document that identified a wide range of funding sources that could potentially support Botanic Garden projects. This document will be heavily used by the Fundraising Committee in 2013 and beyond.

Budget cuts by the City have impacted their ability to maintain the Garden to the extent we would like but I am hopeful that through further discussion with the City as well as the success of the Garden's own grant applications we will again have summer students staffing the Garden. The mechanism by which the FBGA and the City cooperate to develop the Garden is through the Local Improvement Association (LIA) which brings together City and FBGA representatives. The LIA is to meet prior to the AGM and will hopefully clarify issues that directly affect the Garden regarding maintenance and responsibilities. It is our intention to create a more open and respectful relationship with City Council with the goal of maintaining and improving the Garden for all residents of the City.

As my term for serving on the Board ends with the AGM I wish take this opportunity to thank all the Board, past and present, for all their help and guidance over the last year. It has been a learning experience for me, as one who is not administrative type, to realize all the nuances of trying to run an organization like the FBGA. I am sure that I have tried the patience of many the last year, my apologies.

Recent times have been economically challenging but I feel that the people we have in place and those who will be joining during the AGM will provide the impetus we need to begin to realize some of the goals that the FBGA has before us. As someone who has been involved in various committees and events for over 23 years I believe the Garden will be in very capable hands for the next few years. I will still be involved in Site Development and probably anything else I am asked to participate in but will take the reduced responsibilities to try and get my own garden back in shape after a lengthy house renovation.

Brian Parker - President



## Membership Committee

*Presented at the Annual General Meeting on February 23, 2013*

Over the past year the membership committee struggled without an active Chairperson.

There were 23 new members gained this year. Support is appreciated from the new members, and extend them all a hearty welcome to the organization. It is hoped they will become actively involved. At the end of 2012, the membership list stood at 192, consisting of 101 Individual memberships, 47 Senior/student memberships, and 40 Family memberships. Because each Family membership represents at least two individuals, the total number of members is higher than the total number of memberships. We continued to promote the purchase (and renewal) of memberships at Association events and elsewhere, including:

- Setting up and decorating a membership booth at the Annual Plant Sale in May and distributing brochures. We also set up a small Botanic Boutique at the Plant sale, to generate some extra revenue for the Association by selling the Association's attractive, high quality green t-shirts, FBGA pins, and aprons.

- Attending Seedy Saturday to promote membership.

- Gift memberships were promoted via the Newsletter.

- Committee is looking into revamping the Brochure and producing a map of the Garden

A list of retailers providing a 10% discount to members now includes Capital Landscape & City Gardeners, Co-Op Country Store (Northside) Corn Hill Nurseries, Curries Greenhouses, Kent Garden Centre, Scott's Nursery and Wetmore's Nursery.

We would be happy to have interested volunteers join the Committee to help us achieve these goals:

1. Continue recruitment of new members and distribution of brochures.
2. Increase our retention rate of present members by encouraging renewals
3. Review benefits of membership and improve these where possible
4. Encourage the purchase of promotional items (T-shirts, pins) etc.

Thanks go to all volunteers who helped sell memberships at the Plant Sale.

## Resource Centre

*Presented at the Annual General Meeting on February 23, 2013*

The Resource Centre had several groups use the building. There are two quilting groups, the River Valley Obedience Club, Senior Agrologists Group, a SPCA summer camp and Local Improvement Association used the space for meetings as well as the various Fredericton Botanic Garden Association committees.

There was a minor damage incident in the spring. The greenhouse was broken into and graffiti tagging on the front door. The City staff looked after removing the markings. The wheel chair ramp was repaired by the City staff

A dehumidifier was purchased for the basement. The basement was cleaned and reorganized.

Respectively submitted Charlie Fullarton and Graham Allen



## Publicity Committee

*Presented at the Annual General Meeting on February 23, 2013*

President and Fellow Members:

Purpose: To manage the image of the FBG across all media and social networking platforms.

Major Responsibilities (these are draft):

1. Speak on behalf of the organization, to the media
2. Maintain a media list
3. Represent FBGA at tourism related events
4. Maintain and on-going relationship with the Daily Gleaner and CBC
5. Use every occasion to promote the Garden
6. Responsible for maintenance and growth of the website and the Facebook group
7. Ensure common look and feel across the Web, Facebook, signage, brochures etc.
8. Provide a periodic update in the newsletter

The committee is striving to increase the public's recognition of garden and the value it brings to the community.

We continue to revise and grow the FBGA website. You can find it at <http://frederictonbotanicgarden.com>. The last addition included more scope for donations, bequests etc and the addition of donation website, CanadaHelps. We also instituted more photo galleries and a "what's blooming" feature. Many technical changes have been made to make the site operate more smoothly. A huge vote of thanks to Ian Veach for his great work.

We continued active promotion of the garden through the FBGA Facebook group. All events in the FBG are included. Check this out at and become a member! The group has grown from about 40 to more than 140 in the last year.

The Committee publicises FBG events i.e. notice of this meeting on CBC and in the Daily Gleaner and other publications, for example.

Future plans include a new map and guide to the Garden brochure, promotion of Seedy Saturday, the plant sale, promotion of the Talks in the Garden series, and promotion of the opening of the pond garden.

Respectfully submitted

Heather Connors-Dunphy  
Publicity Chair

Ian Veach, Webmaster

Ruth Muldrew



## Education and Outreach Activity Report

*Presented at the Annual General Meeting on February 23, 2013*

President and Fellow Members:

Purpose: To educate the public about the FBG and to bring as many people as possible into the Garden.

Major Committee Responsibilities (these are draft) :

Provide the Talks in the Garden monthly series

Seek opportunities to get people into and familiar with the garden through Garden-based events

Compile a presentation on the FBG that can be given by members to interested groups and seek opportunities to make such presentations. These are fundraising opportunities.

Develop a guide for FBG tours and provide mentorship to members volunteering to lead tours (these can be fundraising opportunities).

Devise other educational opportunities for members and the public

Review of 2012 Activity

2012 was an exciting one. 126 people attended the various TIG events. TIG events included 10 talks and 1 workshop. The best attended events were the Small Fruit (Berry) Growing Talk by Evans Estabrooks and the History and Origin of the Potato by Richard Tarn. The Christmas Decoration Design Workshop lead by Mary Pugh was oversubscribed. We contributed 6 boxes of food to the Fredericton Food Bank. We also raised some money through selling items at the Talks and through donations.

We added a member to the Committee when Valerie Hillier joined us as TIG Convenor. She has been a great addition.

Thanks to all presenters, attendees and everyone who helped tidy up afterwards. Special thanks to Graham Allen for set up plus computer and projector help.

From anecdotal evidence from the students 70-80 people a day walk in the garden (this over the 8-4 time frame) with others visiting after "work hours". With the rhodo walk and tours, about 100 others enjoyed curated visits to the garden.

2013 Plan

The TIG lineup for 2013 is exciting too. It is in the last newsletter, in this report and on the web site. We are always happy to get feedback from members, including suggestions for topics for future talks, walks and workshops.

If we are successful in getting grant money for students this year, we will be using one student 50% of the time to develop programming such that we will be able to start offering short courses on various gardening topics, under the sponsorship of the FBGA.

Other items to be worked on this year are: compiling a presentation on the FBG that can be given by members to interested groups and developing a guide for FBG tours and providing mentorship to members volunteering to lead tours. Work being done to identify plant material in the garden (mentioned elsewhere in these reports) will be very helpful in this regard.

Respectfully submitted

Richard Tarn  
Valerie Hillier  
Heather Connors-Dunphy



### Talks, Walks and Workshops in the Garden – 2013

All talks will be 7:00 p.m. at the Resource Centre, 10 Cameron Crt.  
Locations and times of other events are provided below.

- Thurs. Jan. 17 **On the Trail of Dr. William Francis Ganong: NB Botanist, Historian and Cartographer.** Talk by Nick Guitard.
- Thurs. Feb. 21 **Starting Plants from Seed.** Talk by Steve Stehouwer.
- Sat. Mar. 16 **Seedy Saturday.** Resource Centre, 1:00 p.m. A small attendance fee will be charged. Chair: Ian Veach.
- Thurs. Mar. 21 **Botanical Biodiversity in Kwa Zulu Natal, South Africa: Mangrove to Protea.** Talk by Alison Juta.
- Sat. Apr. 13 **Making Containers from Hypertufa** (a Portland cement, peat, vermiculite mix). Workshop lead by Brian Parker. Each participant will make a hypertufa container. Fee and pre-registration required. FBGA Greenhouse 9:30 a.m.
- Thurs. Apr. 18 **Invasive Species.** Talk by David Mazerolle, Botanist, Atlantic Canada Conservation Data Centre, Sackville, NB
- Sat. May 4 **Building Wooden Structures for Your Garden.** Workshop lead by Vic Dunphy will feature discussion on wood building for the garden hardscape and examples of same. Each participant will build an obelisk. Fee and pre-registration required. Location TBA, 9:30 a.m.
- Thurs. May 16 **Explore the Featured Plants at the FBGA 2013 Plant Sale.** Talk and FBGA greenhouse tour by Heather Connors-Dunphy.
- Sat. Jun. 8 **FBGA Rhododendron Tour.** Walk lead by Garth Nickerson. Meet at the Entrance Garden, 1:00 p.m. Rain date Sunday, June 9.
- Thurs. Jun. 20 **Creating a Bird Friendly Garden and a Bird Walk in the FBG.** Talk and walk lead by Jim Goltz.
- Thurs. Jul. 18 **Curated Tour of Plants Blooming at FBG.** Meet at the Entrance Garden, 7:00 p.m.
- Thurs. Aug. 15 **Curated Tour of Plants Blooming at FBG.** Meet at the Entrance Garden, 7:00 p.m.
- Thurs. Sept. 19 **Cleaning and Saving Seed.** Talk by Steve Stehouwer.
- Thurs. Oct. 17 **The Origin of Wheat.** Talk by Richard Tarn
- Thurs. Nov. 21 **The National Tree Seed Centre – Its Mandate and How It Works.** Talk by Dale Simpson, National Tree Seed Centre, Canadian Forest Service, Fredericton.
- Sat. Nov. 30 **Christmas Design Workshop.** Fee and pre-registration required. Details TBA.

**Pre-registrations** may be made by contacting the FBGA at 452-9269 or by e-mail to [fbga@nb.aibn.com](mailto:fbga@nb.aibn.com)



## Site Development

*Presented at the Annual General Meeting on February 23, 2013*

### Accomplishments

The major accomplishment of 2012 was the cleaning and re-working of several beds and the addition of new material. Hal Hind's Garden, the Entrance berm and the perennial beds around the holding pond received this treatment. At the lower end of the Garden the two beds below the parking area were joined and replanted. The propagation beds have been well tended and are providing excellent quality material for our Plant Sales.

Considerable progress was made with naming plant material. The 41 daylilies in the daylily bed at the junction of the main Garden road and the water tower road have been identified by Heather Connors-Dunphy and Doug Dewar with the use of old plant orders and the help of summer students, City staff and Ruth Muldrew. Plants were then repositioned and divided, and a planting plan prepared. Further progress has been made with the identification of rhododendrons and azaleas. Most of the over 200 plants have been photographed by Owen Washburn, descriptions have been tabulated for most of the cultivars acquired from the former nursery of the NB Department of Agriculture, Aquaculture and Fisheries, and old planting plans have been located, all of which are facilitating identification of individual plants. The rhododendron identifications are being carried out by Garth Nickerson, Owen Washburn and Richard Tarn.

A major Garden project started in 2010, the redevelopment of the ponds, remained stalled during the year because of an unresolved issue with the contractor. Also, there was no further progress on the Rose Garden because of the lack of funding.

### Maintenance

Garden maintenance is the City's responsibility. There was again no specific budget allocation for this in 2012 but in keeping with the formal agreement between the Fredericton Botanic Garden Association and the City, the Parks and Trees Division found the means to hire Jenna Bullied to work in the Garden for the summer. Two students hired by the FBGA, Jenna Scott and Samantha Frenette, also spent much of their time on maintenance activities. With mowing carried out by the crew from Odell Park, and with active support from City horticulturalist Julie Baker and our own Heather Connors-Dunphy, the most important areas of the Garden were well maintained for most of the season. In the continuing efforts to control the invasive Woodland Angelica, most of it was mown before it bloomed; still, plants remaining in wooded areas will produce more than sufficient seed to maintain the population.

### 2013 Plans

The Board is committed to seeing the Pond redevelopment completed in 2013. The expectation continues to be that when excavation, grading and bed preparation have been completed, member volunteers will be called on to assist with the planting.

In the spring identification labels will be placed on the daylilies in the daylily bed and on as many of the rhododendrons as have been identified. During the summer it is anticipated that many of the perennials in the plantings around the holding pond will also receive name labels. This will be an exciting and significant step forward in increasing the educational value of the Garden plantings. Some new interpretive panels will be erected.



The Board has approved funds for the creation of a Members' Allotment Garden. About a dozen raised beds are envisioned in a similar format to the propagation beds, and an annual fee of \$25 per bed per year is proposed to cover costs. The Board is expecting that during the AGM a group of members will be identified to take charge of this project.

### **Acknowledgements**

Once again grants from the Canada Summer Jobs and the New Brunswick Summer Employment Experience Development programs provided partial support for summer students Jenna Scott and Samantha Frenette. Both students did an excellent job. Several City staff have provided support during the year: Don Murray, manager of Parks and Trees; Julie Baker, horticulturalist; Troy Bright, foreman of Odell Park; and Jenna Bullied, the casual assigned to work with our students. Their support is much appreciated.

The Site Development Committee met twice during the year. I wish to recognize the members of the committee for their often considerable contributions throughout the year: Julie Baker, Charlie Fullarton, Don Murray, Brian Parker, Jane Seabrook, Owen Washburn and Heather Connors-Dunphy who joined the Committee part way through the year. Lastly, but not least, Doug Dewar and Garth Nickerson made valuable contributions during the year.

Richard Tarn  
Chair, Site Development Committee



## Plant Sale and Raffle 2012

*Presented at the Annual General Meeting on February 23, 2013*

President and Fellow Members

Purpose: To manage the annual Plant Sale. This sale is one of the fundraising activities of the Association in support of the Garden.

Major Responsibilities (draft):

1. Decide the sale theme
2. Purchase, grow, maintain, propagate, plant, or solicit from donors and members, material for the sale
3. Educate volunteers in proper planting techniques and plant identification
4. Price the material
5. Arrange for the sale venue
6. Have the sale advertised
7. Manage moving the material to and from the Venue
8. Have custody of the funds generated and turn them over to the Executive Director
9. Dispose of remaining plant material as directed by the Board
10. Employ various subcommittees, ie. volunteer committee as deemed necessary

### 2012 Sale/Raffle results

The Plant Sale was a success! Many thanks to the Plant Sale Committee, all volunteers, all donors, the media including the Daily Gleaner and CBC and the City of Fredericton. Special thanks to Charlie Fullarton for building the beautiful garden bench set.

The sale is at present the largest source of funds for the FBGA.

Sale revenue \$9546.38 less expenses of \$4084.96 = \$5461.42 Reflects about 290 customer invoices. Expenses were 42% of revenue for the sale.

Raffle revenue \$3018.50 less expenses of \$774.24 = \$2241.26 Raffle "profit" was improved over 2011, but still the second lowest profit since 2001 (2011 being the poorest year). Some of this is attributable to poor location at the Market. Expenses were 25.6% of the raffle proceeds.

Total of Revenue less expense \$7702.68

Customer volume has been down for a number of years... people are not attending as they used to. As a consequence, good quality plants were not sold. (They could have been sold with no additional expense incurred). We need to learn why this is happening and then work to turn this trend around. We will be brainstorming this topic later in this meeting.

Three other areas also require attention: the greenhouse needs to be recovered, more volunteers are needed to work in the greenhouse from the first receipt of plants until Sale Day and due to thefts, plants such as roses cannot be grown at the Resource Centre.



Improvements continue to be made – propagation beds are producing excellent quality plants that can be divided and potted up for the sale (the value of this “inventory” is \$3000.00); handling of material at the greenhouse and at the Market was again improved. Set up went smoothly and rapidly. There was a tremendous turnout of members/volunteers for the Market set-up and on Sale day. The addition of culinary herbs and donated annuals in bloom was well-received. Thanks to members for labeling their donations!

Norah Davidson-Wright  
Heather Connors-Dunphy  
Co-Chairs, 2012 Plant Sale Committee

### **2013 Sale**

Committee has been meeting, but needs a Chair or Co-Chairs. The budget estimates for revenue and expenses for the sale and the raffle are in the financial report. Plant material is ordered. It includes hosta of the year and many new introductions. The list of plants purchased was in a previous newsletter. The Boyce Farmers’ Market is booked for May 26, 2013. Featured plants include space saver plants and scent, sight and texture plants. Roses have been ordered from Corn Hill Nursery. The new rose in the Canadian Artist series, Campfire, will be available. Rhodos have been ordered. Heritage tomatoes, peppers and culinary herbs will be available. Over 600 plants are thriving in the propagation beds. These include over 60 “designer” daylilies.

The following responsibility areas have been staffed:

Raffle	Valerie Hillier
Donor Relations	Wendy Bourque
Pricing	Richard Tarn and Heather Connors-Dunphy
Market Setup	Susan Cassidy and Carla Ward?
Cash for Raffle	Nancy Beltrandi?
Cash on Sale Day	Nancy Beltrandi and Wayne Beckett?

Areas needing staffing:

Membership	
Volunteer Co-Ordinator sale day	calls and organizes volunteers
Greenhouse Operations Coordinator	looks after the greenhouse April 17 to Sale Day
Greenhouse Volunteer Co-ordinator	calls volunteers for greenhouse work

Let’s all make the 2013 Sale a success!



**Plant Sale and Raffle 2012**

Plant Sale Income	9546.38	EXPENSES	
Gift in Kind	30.06	Plant Sale	
Plant Sale_Income	9576.44	C. Frensch Ltd labels	70.44
		Richters	381.60
		Tomatoes and peppers	168.29
Raffle		Van Noort Bulb	972.59
Market sales	1434.00	Corn Hill Nursery	477.43
Member sales	1584.50	ARHS rhodies	393.85
Raffle	3018.50	Peat, trays, etc	191.02
Gift in Kind	78.27	Premix	30.48
Total Raffle	3096.77	Carts	114.82
		Newmarket Properties Inc	450.00
INCOME	12673.21	Postage	172.33
		Advertizing	312.11
		Greenhouse rental	40.00
		Refreshments	299.84
		Supplies	10.16
		Plant Sale	4084.96
		Gifts in Kind Adjustment	30.06
		Total Plant Sale	4115.02
		Raffle	
		Market rental	60.00
		BBQ prize	367.24
		Lawn mower prize	350.00
		Raffle	777.24
		Gift in Kind Adjustment	78.27
		Total Raffle	855.51
		Total Plant Sale and Raffle	4970.53
		Net	7702.68



**Comparison table from previous years of Plant Sales and Raffles**

Comparisons	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Plant Sale Revenue	14784.39	14436.97	14233.60	11492.00	9748.97	10697.39	10085.16	8744.35	10689.52	9946.11	9546.38
Expense	3400.95	6100.22	3438.35	3854.70	3924.02	4278.40	3528.77	4129.65	4551.68	3867.08	4084.96
Raffle Revenue	6278.95	5886.5	3911.60	3901.08	4613.80	4322.93	4778.45	3388.95	3510.30	2096.39	3018.50
Expense	809.64	865.59	891.26	404.86	553.22	801.01	1139.69	872.62	777.99	687.46	777.24
Silent Auction				902.00	648.00	641.00	366.00	185.00	370.50	307.00	
Net	16852.75	13357.66	13815.69	12035.52	10252.91	9940.91	10561.15	7131.03	9540.65	7795.46	7702.68



## PROPOSAL TO AMEND FBGA BY-LAWS

*The Board of Trustees of the FBGA has approved the following change By-law 4.02 of the Association relating to membership of the board of directors, to be submitted to the Annual General Meeting in February 2013.*

### As standing

4.02 The Board of Trustees shall consist of nine elected members, except in 2009 not more than eleven elected members and in 2010 and 2011 not more than *ten elected* members of the Association elected as follows:

- a) at each annual general meeting of the Association the members of the Association shall elect, for a term of three, two or one years each, enough members of the Association to the Board of Trustees to replace those members whose term has expired or have resigned, to make a Board of nine elected members. The lengths of the terms of the elected members shall be such that three members end their terms each year;
- b) the immediate Past President shall be a voting member of the Board of Trustees;
- c) in the event that a vacancy occurs on the Board of Trustees, the remaining Trustees may appoint a Trustee to serve until the next Annual General Meeting; at which Annual General Meeting a Trustee shall be elected by the members to complete the scheduled term of the Trustee whose position on the Board of Trustees became vacant;
- d) no Trustee shall serve more than three consecutive three year terms; after a lapse of one year a former Trustee may be reelected.

### Proposed change

4.02 The Board of Trustees shall consist of a maximum of ten members, one of whom shall be the immediate Past President of the Association.

- (1) The Immediate Past President shall be a full voting member of the Board of trustees and shall serve for one year.
- (2)
  - (a) All other members of the Board of Trustees shall be elected by a majority vote cast at the Annual General meeting.
  - (b) each of these Board of Trustee members shall be elected for a term of three years.
  - (c) in the event of a resignation or removal from the Board of Trustees, the remaining members of the Board of Trustees may appoint a person to the Board until the next AGM is held
    - (c)(i) at the next AGM, a replacement member shall be elected by majority vote of the association members present to complete the initial term of the Board Member being replaced.
  - (d) For the sake of continuity of the Board, it is desirable that the terms of elected Board members be staggered whenever possible.
- (3) It is intended that the current members of the Board and their term of office shall survive this amendment February 2013.